

## **Logistics/Expectations for Virtual Simulation**

### **Participation**

- You are asked to keep the simulation sessions confidential to preserve the integrity of the educational material for future groups
- In lieu of a signature, your participation in the simulation will serve as your release and nondisclosure of information, as well as your agreement to maintain confidentiality of learner performance

### **Location**

- As a courtesy to other participants, you are asked to find a quiet location with minimal distractions
  - Avoid joining while driving or participating in other distracting events.

### **Attire**

- Attire should be same as would be worn for work or clinical
- No hats or nonprescribed eyewear

### **Expectations**

- **Your engagement is needed for a successful virtual simulation session**
  - It is recommended that you test your ability to access Zoom prior to your scheduled session
    - Please also test your audio and video prior to the session
  - Access Zoom link 10 minutes ahead of your scheduled time
    - This will help assist in a timely start to your simulation session
    - You will be held in the “Waiting Room” until the start time
    - Access will be granted to all learners at one time
    - If you are not present when access is granted, you will need to reschedule your session
  - Type the name you would like to be addressed by during the simulation session
  - You will need to keep the camera on throughout the simulation session
  - Audio should be muted whenever you are not speaking
  - You will need to raise your hand virtually and wait to be called on prior to answering questions
    - In order to virtually raise your hand, click on Participants
    - In the bottom right hand corner will be a tab to “Raise Hand”

- This will change to “Lower Hand” once hand is raised, and you can choose to lower your hand if question has been addressed
- The chat feature will be reserved for reporting technical difficulties, please raise your hand if you have a question or comment
- Have any clinical resources that you would bring to your scheduled shift available during the simulation

## Technology

- **Citrix/Web Apps**

Zoom is not compatible with Atrium Health’s Citrix/Web Apps.

- Zoom troubleshooting can be found at this link: <https://youtu.be/64-ZDiOKVbo>
- **Supported platforms:**
  - Zoom can be accessed via desktop, laptop, tablet, or mobile device
  - The desktop and laptop allow the most visibility, followed by the tablet, and are preferred
  - Utilize a mobile device for access if other forms are unavailable
- **System Requirements for PC, Mac, and Linux**
  - An internet connection
    - Broadband wired or wireless (3G or 4G/LTE)
  - Speakers and a microphone
    - Can be built-in or USB plug-in or wireless Bluetooth
  - A webcam or HD webcam
    - Built-in or USB plug-in
  - HD cam or HD camcorder with video capture card
- **System Requirements for iOS, iPadOS, and Android**
  - An Internet connection
    - WiFi or wireless (3G or 4G/LTE)
  - iOS 7.0 or later
  - Working front or rear camera
  - iPhone 4 or later, iPad Pro, iPad Mini, iPad 2 or later, iPod touch 4th Generation
  - iPadOS 13 or later
  - Android 4.0x or later
  - Kindle Fire HD
  - iOS/iPadOS: Safari5+, Chrome
  - Android: Webkit (default), Chrome