



IMSHTM

Society for Simulation in Healthcare

(A) IMSH 2023 Terms & Conditions

International Meeting on Simulation in Healthcare (IMSH) (the "Conference") is presented by the Society for Simulation in Healthcare (SSH). By registering for the Conference, you agree to be bound by these terms and conditions. The Society for Simulation in Healthcare reserves the right in its sole discretion to amend these Registration Terms & Conditions. If changes are made, SSH will notify conference registrants through the conference website and registration system.

(B) PAYMENT TERMS & CONDITIONS

- Attendance fees can be paid for by credit or debit card, check, or wire transfer.
- All fees must be paid prior to receiving agenda builder and course access.
- Each attendee has 30 days from the date of registration on the invoice or by January 13, 2023, whichever comes first, to pay the fees. After 30 days the registration will be cancelled, and the registrant must re-register for the conference. If paying by check it can take ten or more business days for checks to be received and processed. You will receive an email confirmation when your check has been processed.
- If you choose to receive an invoice, it will be sent electronically only.
- Attendees who arrive at the conference with an unpaid invoice will be required to pay with a credit card on site.
- Payment queries or cancellation requests should be directed to admin@ssih.org.
- All cancellation/refund requests must be received at admin@ssih.org by 5:00 PM Eastern December 16, 2022. **NO cancellations or refunds after December 16, 2022.**
- Registrations after December 16, 2022 will require immediate payment with a credit card. If you are unable to pay immediately with a credit card, please contact us at admin@ssih.org to make alternate arrangements. Registrants will be responsible for payment of registrations created after December 16, 2022, regardless of attendance status.

(C) Accommodations

Accommodation costs are not included in the Conference registration fee. Please book your hotel room through the housing link on the registration page to secure the IMSH 2023 special rates. Do not book directly with the Conference hotel.

(D) Attendee Cancellation policy

Registrations must be cancelled in writing for the refund of any registration fees paid. Cancellations for the Conference must be received in writing no later than 5:00pm (EST) on Friday, December 16, 2022.



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- Cancellation on or before Friday, December 16, 2022: Full refund minus a \$200.00 per person processing fee.
- A change from an onsite registration to a virtual registration must be made no later than 5:00pm (EST) on Friday, December 16, 2022. On or before Friday, December 16, 2022: Full refund of any price difference. After Thursday, December 16, 2022: No refund for any price difference.
- The processing fee will be waived if the cancellation notice is received within 10 business days of original purchase. (If fewer than 10 business days remain between the date of purchase and the cut-off date, the cut-off date shall serve as the last day to submit a cancellation request)
- No other exceptions will be made for processing fee waivers. While we understand that illness and other unforeseen personal hardships do occur, unfortunately, and without exception, refunds will not be made for requests received after Friday, December 16, 2022, 5PM EST.
- Friday, December 16, 2022, 5:00 PM EST or later: No refund.
- Cancellations are not confirmed until confirmed in writing from SSH.
- Refunds will not be processed until after IMSH concludes.
- Registrations are non-transferable. Each registration must be made in the individual's name that will attend the conference.
- SSH will not cancel hotel reservations. The registrant is responsible for notifying the hotel and cancelling their accommodations.
- Registrants who fail to attend the Conference are ineligible for a refund of any registration fees if they do not notify SSH in writing to admin@ssih.org by Friday, December 16, 2022.

*If there is a difference in registration fees due to attendee changes, refunds will be applied minus any applicable wire transfer fees.

(E) Changes to the Agenda

- SSH reserves the right, in its sole discretion, to make changes to the Conference program. Every effort will be made to keep presentations and speakers as represented. However, unforeseen circumstances may result in the substitution of presentation topic(s) speaker(s), or event(s).
- In the event the Conference must be cancelled or changed, SSH is not liable to Registrants for any damages, losses, costs, or other liability, including but not limited to transportation, visa application, or accommodation costs. SSH is not liable to attendees for any costs, fees, expenses, damages, or other liability relating to changes to the Conference, including but not limited to date, content, speakers, or venue.
- In the event an IMSH pre or post-conference, immersive course, or other paid session must be cancelled, attendees for that course will be notified and given the option to select a different course



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option, based on availability. If a satisfactory course alternative is not available, SSH will refund the registration fee for the course after IMSH has concluded. No refunds will be issued prior to the event. SSH is not liable for the reimbursement of attendee expenses incurred regarding an IMSH pre-conference and immersive course.

(F) Participation and Behavior

Conference attendees are expected to behave professionally. Use of obscene language, abusive behavior, or threatening behavior directed to any other Conference attendee, staff and SSH vendors is not conducive to a business environment and individuals exhibiting such behavior may be ejected from the Conference. There will be no refund of any portion of registration or other fees paid.

(G) Age Restrictions for the Exhibit Hall

Ages twelve through seventeen are allowed on the Exhibit Hall floor during exhibit hours only and only with a parent or chaperone who is a registered IMSH attendee; children under twelve will not be granted access at any time. Youth must be appropriately supervised by their chaperone at all times. A student ID or some other proof of age is required. A one-day pass for this age group to enter the Exhibit Hall must be purchased at the Registration Desk. This pass does include lunch in the Exhibit Hall. Purchase of this pass is consent for the minor to enter the Exhibit Hall and is acknowledgement that there may be graphic displays or other content that may not be suitable for a minor. The designated parent or chaperone agrees to assume all risk of injury, loss, or harm that may be incurred or suffered by the parent, chaperone, or the minor(s) accompanied by them that occurs on the Exhibit Hall floor.

(H) Personal Property

SSH is not liable to any Attendee for loss or damage to personal property.

(I) Refusal of Registration and/or Admission

SSH reserves the right and sole discretion to refuse admission to, or eject from the Conference virtual platform, any person. You agree to comply with all reasonable instructions issued by SSH or their delegates.

(J) Recording

All unauthorized photography and the recording or transmitting of audio or visual material, data or information is expressly prohibited on the grounds of the conference and the conference online



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platforms. These areas include but are not limited to the exhibit hall, plenary sessions, educational sessions, and presentations.

(K) Release

SSH may film, photograph or audio record portions of the Conference. These recordings may be archived and used for educational and commercial purposes. By attending, Registrant consents to SSH's global and perpetual use of his or her name, photograph, recorded voice and statements ("Information") in whole or in part, in all media and/or distribution formats, now known and hereafter developed for any lawful purpose, including but not limited to marketing, advertising, publicity, educational, sales, trade, and promotional purposes, with no right of approval and no right to compensation. Registrant releases and discharges SSH from and against any and all claims, damages, costs and/or other liability arising from or relating to use of the Information. SSH shall be the exclusive owner of any and all rights, title and interest, including, without limitation, copyright, electronic and distribution rights, in and to any materials containing the Information created by or on behalf of SSH, in any form.

(L) Substitution policy

Registrations are non-transferable.

(M) Transport

SSH does not provide any shuttle service between the airport and Conference hotel. All attendees are responsible for their own transportation.

It is the responsibility of the attendee to arrive on time for any SSH provided transportation to Immersive Courses or any other events. Transportation will not be held for latecomers, and it will be the responsibility of the attendee to find alternate transportation or forfeit any associated course fees.

(N) Travel

Travel is not included in the Conference fee. It is the responsibility of each attendee to make their way to the Conference venue in adequate time. The Conference organizers are not liable for any delays or non-attendance resulting from delayed or suspended transportation.



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(O) Visas and Visa Letter Requests

SSH is not responsible for unissued visas. Anyone unable to get a visa is eligible for a refund of registration fees in accordance with our standard Cancellation policy.

SSH will consider VISA letter requests from all registered attendees. A registered attendee must have their registration paid in full. Once a VISA letter is issued, there will be no refunds for that attendee.

The VISA letter does not financially obligate SSH in any way. All expenses incurred in relation to the IMSH conference are the sole responsibility of the attendee. SSH is not authorized to assist with the visa process beyond providing an invitation letter.

Your request will be reviewed by SSH staff. Please allow 2 weeks from your date of submission to receive a response. SSH may request further information regarding the attendee or affiliation of the attendee to ensure the validity of requests. SSH reserves the right to decline a request for a letter.

(P) Health and Safety Liability Waiver and Release of Claims

By registering to attend IMSH 2023, you expressly agree to adhere to any and all health protocols implemented by SSH/IMSH, any facilities or venues at which the convention is to be held, or any third-party organizations providing services, recreation, or entertainment at IMSH. Agreement by you to comply with applicable health protocols is a condition of your attendance at IMSH 2023.

As an IMSH 2023 attendee in Orlando, FL, USA, I acknowledge and agree to the following:

- I agree to participate in and abide by all safety protocols implemented onsite by SSH. This may include, but is not limited to: wearing masks in public spaces, practicing social distancing, providing proof of a negative COVID-19 test (at attendee expense), temperature checking, completing health check questionnaires, proof of vaccination, etc.
- I understand that, to accommodate social distancing, some events may be limited to venue space capacities.
- I agree NOT to attend the convention if I am experiencing or exhibiting any COVID-19 related symptoms as outlined by the Center for Disease Control and Prevention (CDC), such as fever, dry cough, or shortness of breath. For a list of symptoms, please visit the CDC website.
- I agree NOT to attend the convention if I have become recently exposed to a person or animal with a



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positive and confirmed case of COVID-19, or if I have experienced any symptoms associated with COVID-19 within the past 14 days.

- I acknowledge the contagious and evolving nature of COVID-19 and other health risks, and voluntarily assume the risk that I may be exposed to a virus and become infected as a result of my attendance at IMSH 2023. I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any expense, liability, illness, injury, disability or death related to testing positive for the virus during or after the convention. In consideration of my registration for and attendance at IMSH 2023, I hereby irrevocably and forever release, covenant not to sue, discharge, and hold harmless SSH, IMSH, and each of its affiliated partners and sponsors, including without limitation, their respective directors, officers, employees, volunteers, and agents from all claims arising out of or connected with COVID-19 or other health risks. I understand and agree that this release of liability includes any claims against SSH, as well as conference personnel or representatives, whether a COVID-19 infection or other health risk occurrence exists before, during, or after attendance and participation at the convention.

If you have questions about this waiver, please contact SSH at admin@ssih.org

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